



is currently accepting applications for the position of

Director of Finance/Treasurer Permanent Full-time

The Township of Guelph/Eramosa is located at the south end of Wellington County, surrounding the City of Guelph and is a vibrant rural and small urban municipality. As our current Director of Finance/Treasurer prepares for retirement, we are actively seeking their successor. Reporting to the Chief Administrative Officer, the Director of Finance/Treasurer is the Department Head for Finance and serves as the Treasurer performing statutory duties as defined in the Municipal Act and other Acts or Legislation.

This position is responsible for all aspects of the Financial Management of the Township, including its operational and capital budget. This position provides financial advice to Council and Senior Management. The Director of Finance is responsible for financial planning, management of municipal funds and trusts, asset management and capital financing. This role is responsible for management of the annual audit and preparation of financial statements and reports.

The successful candidate will possess a post-secondary degree or diploma in accounting and has obtained or working towards their professional accounting designation (CPA) with a minimum of five years' related experience in municipal finance, accounting, or similar financial setting.

The candidate's noted strengths include demonstrating strong financial and strategic leadership. In addition to working knowledge of Municipal Act, Assessment Act and other relevant federal or provincial and legislation or regulations affecting municipalities such as PSAB or Asset Management. The successful candidate will have the ability to understand, analyze financial information and effectively communicate and present to Council and community stakeholders. In addition, working knowledge of various software programs such as Excel, Outlook, Keystone Accounting and PSD Citywide Software is an asset. The successful candidate will possess excellent public relations and customer service skills in addition to strong leadership skills.

The salary range for this position is \$131,268 to \$154,440, the Township also offers a comprehensive pension plan and benefit package.

Applicants are invited to submit the required information no later than 4:00 p.m., May 24, 2024.

How to Apply: Send your cover letter and resume (in pdf format) by email humanresources@get.on.ca or by mail to 8348 Wellington Rd 124, Rockwood, ON, N0B 2K0.

Please indicate the position you are applying for in the subject line

A complete job description is located on our web site at www.get.on.ca

We thank all applicants and only candidates selected for an interview will be contacted.

The Township of Guelph/Eramosa is an equal opportunity employer, committed to diversity and inclusivity in employment and committed to a barrier-free workplace. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

Personal information collected through the recruitment process will be used solely to determine eligibility for employment and handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.